



## King County

### Department of Development and Environmental Services Land Use Services Division

900 Oakesdale Avenue Southwest  
Renton, Washington 98055-1219  
206-296-6600 TTY 206-296-7217

Web date: 03/02/2006

# CRITICAL AREAS DESIGNATION APPLICATION

For alternate formats, call 206-296-6600.

## Background/General Information

The critical areas designation process establishes conditions and constraints on site development (King County Code 21A.24.500). Through this process a property owner can establish a site plan that will be vested for a period of five years. The scope of the process can be adapted to meet the property owner's needs. Options include:

- 1) Limited Scope Critical Areas Designations – address only a portion of the property, as requested by the applicant.
- 2) Comprehensive Critical Areas Designations – address all critical areas in the proposed development area.

For more information, see Customer Information Bulletin 21, *Critical Areas Review*, available via the DDES Web site at [www.metrokc.gov/ddes](http://www.metrokc.gov/ddes), or call DDES at 206-296-6600 to request a copy of the Critical Areas Review bulletin.

## Application Requirements

The following information is required at the time a Critical Areas Designation is requested:

- 1) A completed Critical Areas Designation Application Form. (See page 2 of this document.)
- 2) If the request for site designation is for less than the entire parcel, clearly show the area to be evaluated on the site plan.
- 3) Fees: The fee for a Critical Areas Designation will vary according to the nature of the request and the size and complexity of the property. The fee will be determined by the DDES hourly rate and the actual hours worked. DDES fees are based on the latest adopted fee ordinance and as of January 2006, the hourly rate is \$144.90. A deposit of \$796.95 covering the first 5.5 hours of review must be submitted with the application. At application, you must submit the **deposit** of \$796.95. If fewer hours are worked and an overpayment were to occur, the balance is refundable.

Optional supplemental information, if available:

- 1) Topographic or boundary surveys.
- 2) A site plan drawn to an engineering scale, with a north arrow, location and dimensions of all property lines and easements, including any known native growth protection easement areas or special setback areas. Identify any existing improvements, including structures and roads, on the property. Show any known rivers, streams, swales, springs, seeps, wetlands, ponds, steep slopes, or areas of saturated ground on the property or within 300 feet.
- 3) Prior permits (building, grading, on-site septic or well, etc.) or title notification of sensitive or critical areas.
- 4) Special Studies including: wetland reconnaissance reports, wetland delineations, aquatic area or stream reports, and geotechnical or soils reports.
- 5) Technical information reports or drainage studies.
- 6) A vicinity map showing the general location of the property. If the location of the property is difficult to find, include driving directions.

## Site preparation

Prior to application, the property boundaries must be clearly flagged. If the site designation request is for only a portion of the property, the boundaries of the area covered by the request must be flagged prior to the initial site investigation. Failure to clearly flag the property may result in increased costs and delays in completing the site designation.

# Critical Areas Designation Application Form

**For DDES Use - Application Number assigned:** \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Address of proposed work: \_\_\_\_\_ ☐ address not assigned yet  
(If not assigned yet, check box at right)

Related Permit number(s): \_\_\_\_\_  
\_\_\_\_\_

Provide a brief description of the purpose of site designation:

This request is for: ☐ The entire parcel  
☐ Only a portion of the property (include specific location on site plan)

**Property Owner:** \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contact/Agent Name:** \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

## **Critical Area Compliance:**

The undersigned applicant declares:

I am the legal owner of this parcel, or have obtained permission from the legal owner for King County staff to access the site.

I certify under penalty of perjury and under the laws of the State of Washington the forgoing is true and correct. **I accept financial responsibility for all fees** associated with this permit, approval or application and will receive any refunds. Please mail any refunds to the address above. I also understand that signing and submitting this application authorizes DDES staff to inspect the site at any reasonable time for the purpose of reviewing this application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Check out the DDES Web site at [www.metrokc.gov/ddes](http://www.metrokc.gov/ddes)**